



# TEST4U Features

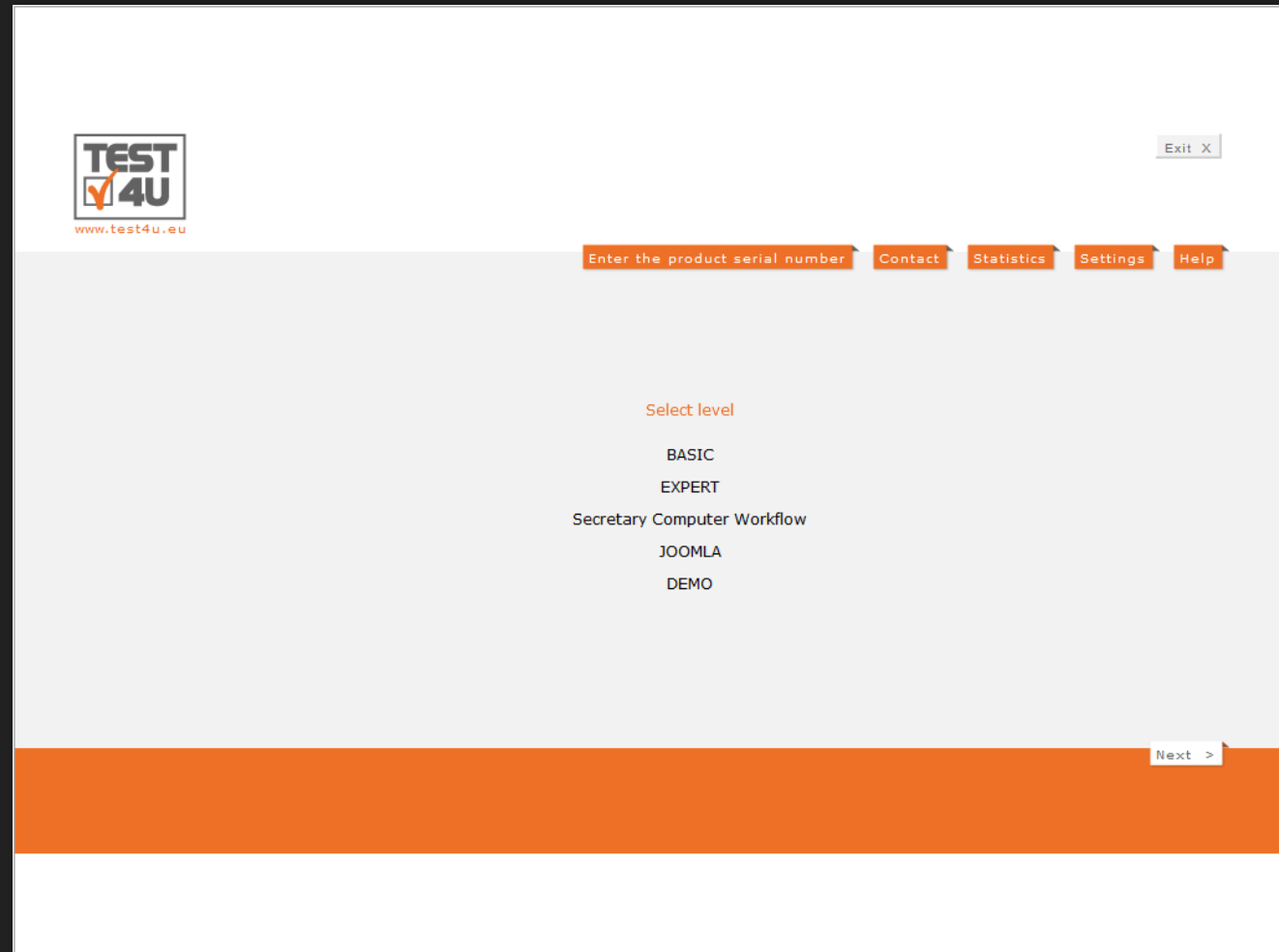
The interactive Testing, Training and Evaluation platform

## Syllabus Selection

TEST4U covers 100% the syllabi:

- ✓ MOS 2016
- ✓ MOS 2013
- ✓ ICDL / ECDL

For both Core and Expert levels



## Categories of Questions

**Categorized Questions:** for targeted practice into distinct categories for better use during the semester and not just before the exams.

**Wrong Answers:** for practicing just at the questions that were answered wrongly.

**Random Set:** creation of a random set of questions for practice.

**Question ID:** Go to a specific question!

The screenshot displays the TEST4U web application interface. At the top left is the TEST4U logo with the URL www.test4u.eu. To the right is an 'Exit X' button. Below the logo is a navigation bar with links: 'Enter the product serial number', 'Contact', 'Statistics', 'Settings', and 'Help'. Underneath this is a sub-navigation bar with 'BASIC | Microsoft | PowerPoint | TEST4U'. The main content area is titled 'Categories [154 questions]' and lists various categories with their respective question counts and completion percentages. A 'Remaining time' indicator shows '99999:24:58'. At the bottom, there is an orange bar with four buttons: 'Categories' (selected), 'Incorrect answered questions', 'Random set', and 'Question ID'. A 'Next >' button is located on the right side of this bar.

Category	Questions	Percentage
First steps	22 questions	100,00%
Slides	18 questions	100,00%
Templates	2 questions	100,00%
Master Views	7 questions	100,00%
Formatting: Text, Tables	21 questions	100,00%
Formatting: Text, Shapes	21 questions	100,00%
Images - Shapes	5 questions	100,00%
Copy - Cut - Paste - Delete	9 questions	100,00%
Charts-Organization Charts	15 questions	100,00%
Graphical Objects	17 questions	100,00%
Effects	5 questions	100,00%
Page Setup	5 questions	100,00%
Print	7 questions	100,00%

## Time Control

Define a time limit for each question to elevate the level of difficulty.

Settings

TEST 4U

Basic Settings TEST4U Settings Office Settings

TEST4U settings	
Question position	Bottom
Questions order	By ID
Timing	Ascending
Show Correct / Incorrect	<input checked="" type="radio"/> Yes <input type="radio"/> No
End test when time ends	<input type="radio"/> Yes <input checked="" type="radio"/> No
Show settings before test starts	<input checked="" type="radio"/> Yes <input type="radio"/> No
Average time per question in seconds	
In application	45
Multiple choice	45
Text input	45
Matching	45
Mail	
Select which of the following programs TEST4U will use to show the questions of the	

Exit X

Help

Next >

## Test settings

### More settings

- Question in random order.
- Display questions in the SAME order (useful during teaching in a group of students)
- Simulate Examination process:
  - Disable the Wrong or Right notification
  - terminate the test when the time is up.

Settings

Select the settings for this test

<b>Question position</b>	<b>Questions order</b>	<b>Timing</b>	<b>Test duration</b>
<input type="radio"/> Top	<input type="radio"/> Random	<input checked="" type="radio"/> Increase	<input checked="" type="radio"/> Automatic
<input checked="" type="radio"/> Bottom	<input checked="" type="radio"/> By ID	<input type="radio"/> Decrease	<input type="radio"/> Manual

☒ Show Correct/Incorrect

☐ End test when time ends

OK

## Examination environment

- Students become familiar with the Exams.
- The TEST4U environment is the same as the Examination environment.

IL-ates3086.pptx - Microsoft PowerPoint

File Home Insert Design Transitions Animations Slide Show Review View

Clipboard Slides Font Paragraph Drawing Editing

1 The software of my computer

Windows  
Word  
Excel  
PowerPoint  
Internet Explorer  
Outlook Express

2 Format representation of the software

3 Windows XP

Reference to the software that the computer uses.

Slide 1 of 13 "Blends" English (U.S.)

TEST 4U 12.3.3.0

Print the whole presentation. (1 point)

Submit Ignore Undo End

Question ID 1/7 3086 00:09 05:15

# Help



Brief guidance for the functions of the program

IL-ates3086.pptx - Microsoft PowerPoint

File Home Insert Design Transitions Animations Slide Show Review View

Paste

Clipboard

Slides

1

2

3

Windows XP

Reference to the software that the computer uses.

TEST 4U 12.3.3.0

Here you will find the question wording.

Theory Submit Ignore Undo

Click Theory to display the video lesson that is relevant to the question. The Theory button is displayed provided that you buy the respective video lesson.

Click Submit after you have answered the question. TEST4U will then check your answer and display the next question.

Click ignore, if you want to ignore a question. All ignored questions will be displayed in the end again, so you will have the chance to answer them later. A question can be ignored as many times as you wish.

Click Undo, if you want to take back the actions you have taken for a specific question and start answering it from the beginning. So, if you delete a part of the text by mistake, click the Undo button and TEST4U will display this question again.

Question 9/21 ID 123

00:15 60:00

End ?

12.3.3.0 TEST4U version number.

Sometimes question wordings are too long. Click this button to see the entire question wording in a pop up window.

If you do not know the answer to the question, click this button to see the solution video. If you chose to see the solution video, though, the question will be marked as wrong.

Press this button here to display or hide the time.

Question 9/21 This indication means that you are on the ninth question in a set of 21.

ID 123 123 is the question ID.

Click this button here to temporarily pause the test. Question wordings and page buttons will not be displayed.

Help When you click this button here, the help text you are reading right now is displayed.

Timers 01:15 00:15 60:00

Sometimes this button will give its place to a timer. This happens when there is a time limit for the completion of the question.

A border around this timer means that, when the time runs out, the question will be automatically submitted.

There are two timers at the right. The lower shows the total available time for the test and the upper, either the time left for the test, or the time passed.

End

Click Terminate, when you want to terminate TEST4U.

Slide 1 of 13 "Blends" English (U.S.)

TEST 4U 12.3.3.0

Print the whole presentation. (1 point)

Question 1/7 ID 3086

00:23 05:15

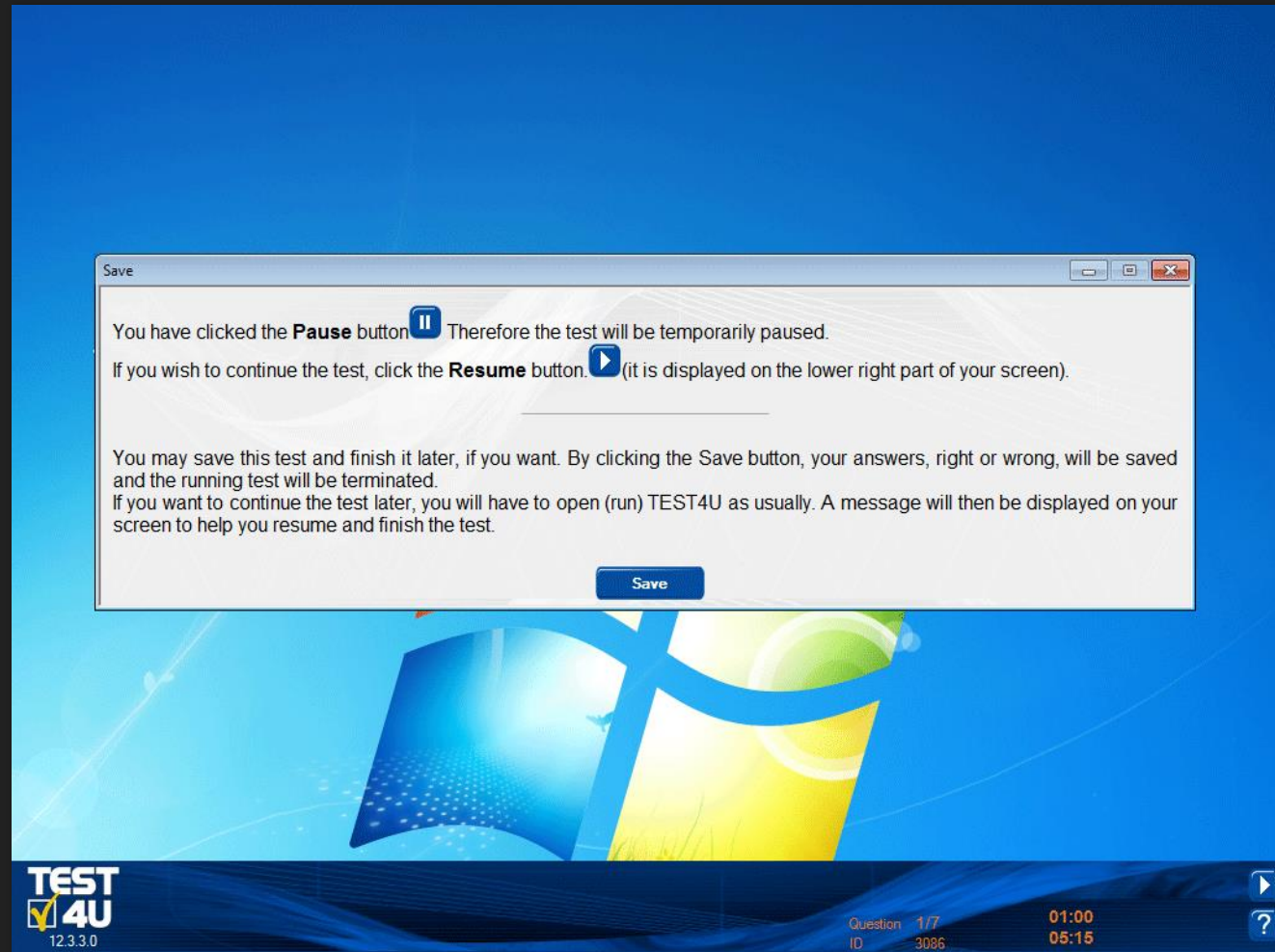
End ?

## Pause or Save a test

- Temporarily stop the test by clicking at:



- Option to save the test and terminate the application.
- The next time TEST4U runs, the student is asked to continue the saved test.





## Video-Solutions

**TEST4U is much like a dedicated private instructor!**

- Each question is accompanied by a brief video with the right way to solve it.
- Watch the video solution after a wrong answer or while trying to answer for better understanding.

IL-ates3086.pptx - Microsoft PowerPoint

File Home Insert Design Transitions Animations Slide Show Review View

Save Save As Open Close

Info Recent New Print Save & Send Help Options Exit

Information about IL-ates3086  
C:\Users\user\Desktop\IL-ates\PowerPoint\IL-ates3086.pptx

**Compatibility Mode**  
Some new features are disabled for improved compatibility with previous versions of PowerPoint. Upgrading to the current file format will enable these new features. Affected objects include charts, diagrams, and media objects.

**Permissions**  
Anyone can open, copy, and change any part of this presentation.

**Prepare for Sharing**  
Before sharing this file, be aware that it contains:

- Document properties and author's name
- Presentation notes
- Content that people with disabilities are unable to read

**Versions**  
There are no previous versions of this file.

**Properties**

Size	153KB
Slides	13
Hidden slides	0
Title	Software
Tags	Add a tag
Categories	Add a category

**Related Dates**

Last Modified	10/26/2012 10:35 ...
Created	2/1/2004 8:12 PM
Last Printed	Never

**Related People**

Author	stelios
Last Modified By	kostas

**Related Documents**

Open File Location

Show All Properties

Αναναγωγή "3086" 00:02

Print the whole presentation. (1 point)

## Right vs Wrong answer

### DILPOMA level questions

Special category – special technology!

- TEST4U displays a comparison of the right and wrong solution for the DIPLOMA level questions.
- You know where things got messy!
- TEST4U displays the list of mistakes.

TEST4U

PAGE 1/2 > 150%

**correct**  
(you had to do this)

PAGE 1/13 > 150%

**incorrect**  
(you did this)

The software of my computer

Windows  
Word  
Excel  
PowerPoint  
Internet Explorer  
Outlook Express

**TEST 4U**  
12.3.3.0

Print the slides **handouts** of the current presentation with 9 slides per page (vertical).  
(1 point)

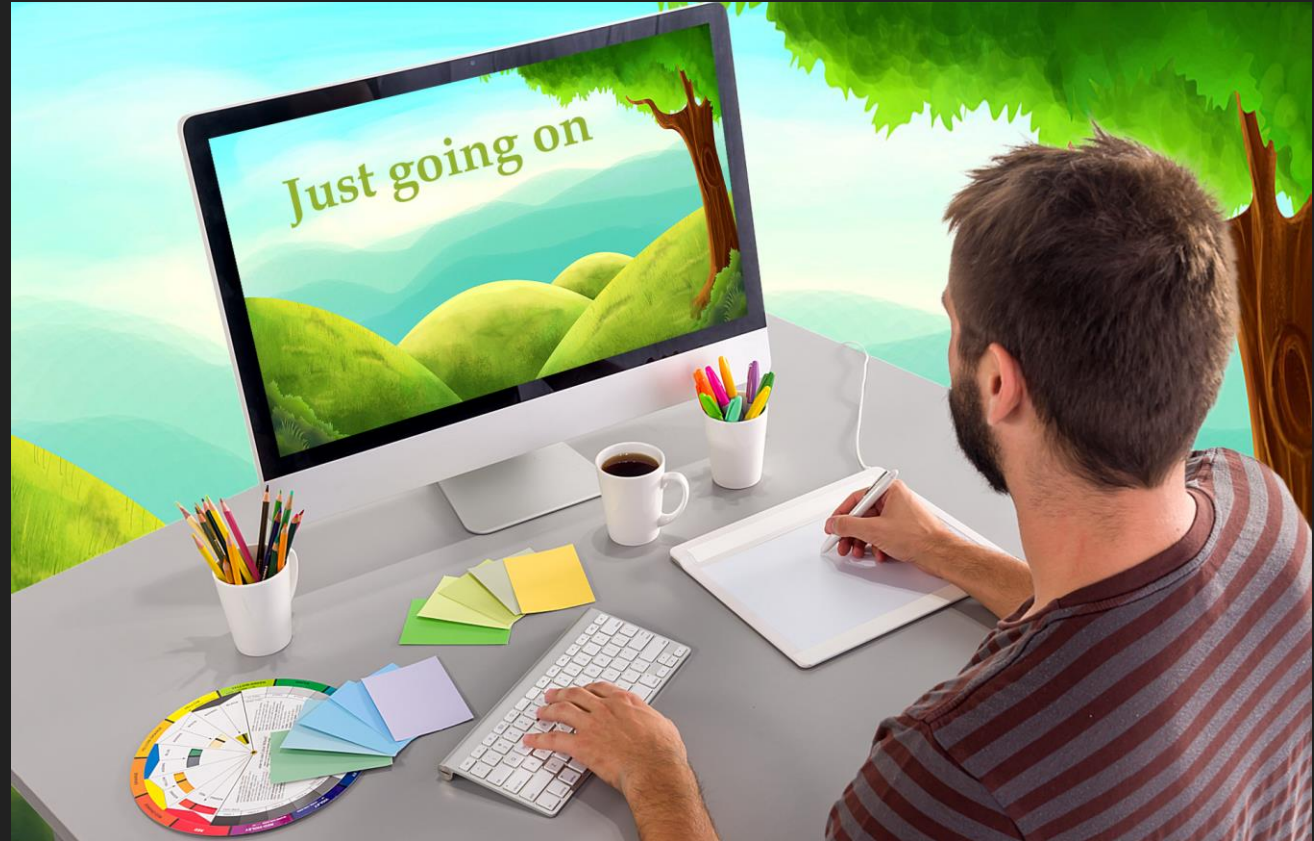
Question 6/7  
ID 3091

01:37  
05:15

## Continue the test

### TEST4U Recovery Technology

- Computer crashes are no longer a headache!
- Rely upon the TEST4U technology and continue practicing from the point right before the crash.



## TOP 50

### Are you among the top 50 candidates?

- TEST4U increases the noble competition among students!
- At the end of a test ends, a list with the names of the top 50 students and their best times at this exam is displayed.
- The top 50 list is displayed for the students of a class and for the rest of the students in the Educational Institution.

At your class the first 50 rank positions for the last 30 days

You are #3 in ranking

Position	Subcategory	Name	Score	Time	Date
1	Print	Amber John	100%	00:00:17	05/03/2014 05:55
2	Print	Sholes Teo	66.67%	00:00:09	05/03/2014 05:53
3	Print	Goutoudis George	66.67%	00:00:12	05/03/2014 05:58
4	Print	Lampropoulos Stelios	66.67%	00:00:13	05/03/2014 05:52
5	Print	Goutoudis George	0%	00:00:21	05/03/2014 05:37

At your school the first 50 rank positions for the last 30 days

You are #3 in ranking

Position	Subcategory	Name	Score	Time	Date
1	Print	Amber John	100%	00:00:17	05/03/2014 05:55
2	Print	Sholes Teo	66.67%	00:00:09	05/03/2014 05:53
3	Print	Goutoudis George	66.67%	00:00:12	05/03/2014 05:58
4	Print	Lampropoulos Stelios	66.67%	00:00:13	05/03/2014 05:52
5	Print	Goutoudis George	0%	00:00:21	05/03/2014 05:37

Until now you have performed 4841 Tests  
and you have been examined in 11519 questions

NEXT ►

## Descriptive Statistics of the class

## Descriptive statistics of the class at a glance!

When a test ends, students can see the descriptive statistics of the class. The same statistics are available for the teacher to access through the webpage.

This table shows the progress of each student at a glance.

- Green dot stands for 100% score achieved many times.
- Orange dot stands for over 75% score achieved a few times.
- Red dot stands for below 75% every time.
- No dot stands for unfinished tests.

[illegible]

## Medals

### Browsing the student's medals

Completion of a task is rewarded with a medal.

Compared to:

- the rest of the classmates
- the school
- all the students worldwide who have completed the same test.

The screenshot displays the TEST 4U interface for a student named Theocharis Skylitsis. The interface is divided into three main sections: Student, Class Ranking, and Medals.

**Student Section:** Shows the student's profile picture and name, Theocharis Skylitsis.

**Class Ranking Section:** Displays a bar chart comparing the student's score (774) with classmates. The chart shows three bars: Lampropoulos Stelios (647), Theocharis Skylitsis (774), and Parisi Annita (567).

**Medals Section:** Shows the student's performance across three categories: WORLD, School, and CLASS. Each category displays three medals: Gold (87), Silver (31), and Bronze (12).

**Medals Table:**

Category	Gold	Silver	Bronze
WORLD	7	4	0
SCHOOL	7	4	0
CLASS	7	4	0



- Double click on each question to run it again at the results page.
- TEST4U allows you to browse the mistakes without having to retake the whole test.

S/N	ID	Question	Points	Res.	Time
1	3086	Print the whole presentation.	0/1	✗	01:05
2	3087	Print only the first slide from the current presentation.	1/1	✓	00:18
3	3088	Print the slides 2, 3, 6 and 7 of the current presentation.	0/1	✗	00:02
4	3089	Print the notes pages of the slides 1, 2 and 3 of the current presentation.	0/1	✗	00:01
5	3090	Print the outline view of the first 10 slides of the current presentation.	0/1	✗	00:02
6	3091	Print the slides handouts of the current presentation with 9 slides per page (vertical).	0/1	✗	00:06
7	3122	Print the whole presentation using the default printer to the file named myprint6.prn located in the TEST4UFolder folder on your desktop.	0/1	✗	00:01

 CORRECT
  PART
  INCORRECT
  IGNORE

Questions	7
Points	7
Your Points	1
Success rate	14,29%
Time	104 secs.

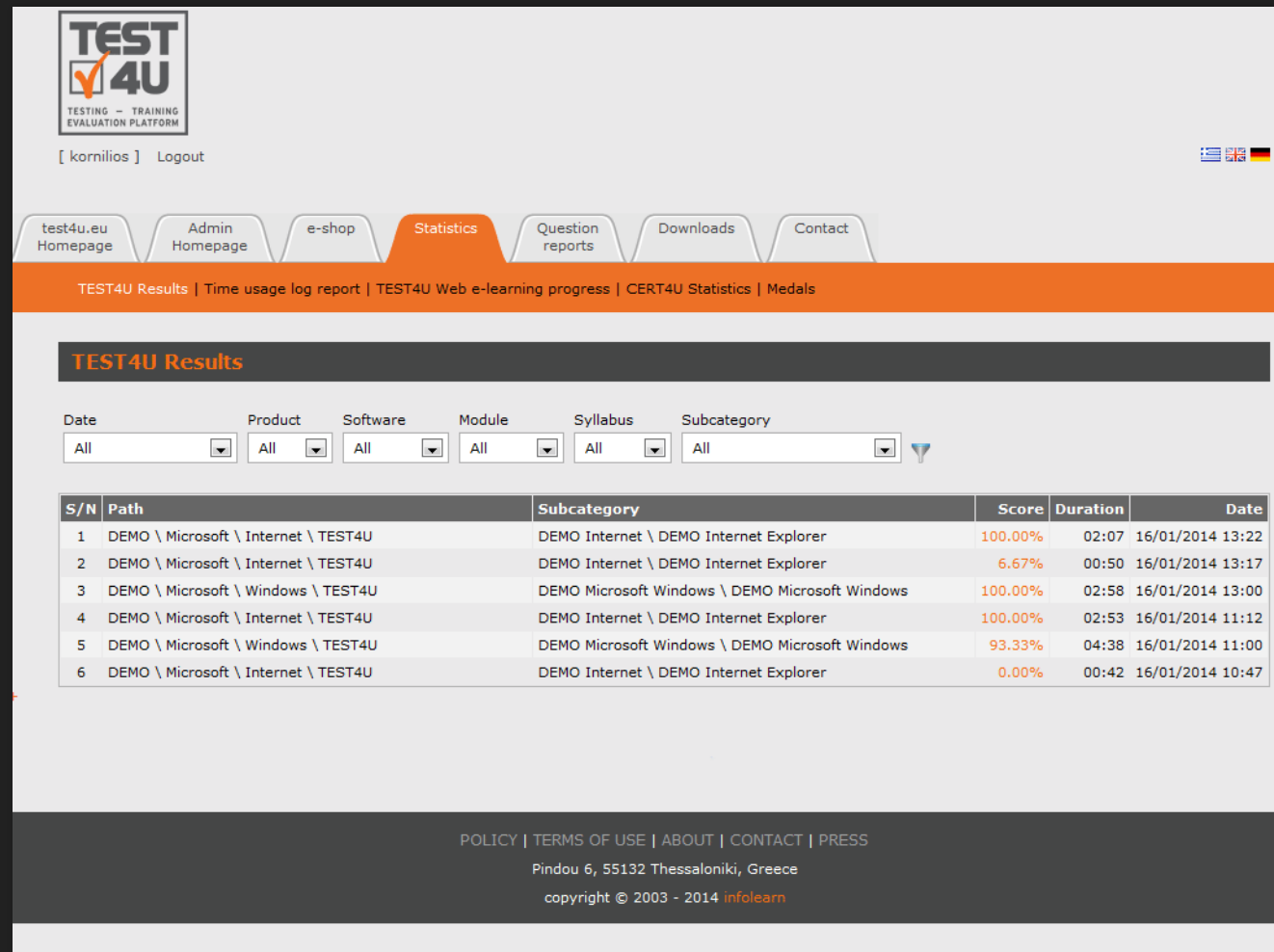
If you want to run a question again,  
double click on it.  
corresponding question.  
This will not affect  
your results.

**NEXT** ►

## User's Statistics

Candidates (students)

- log in with their personal accounts
- have access to their statistics



TEST4U Results | Time usage log report | TEST4U Web e-learning progress | CERT4U Statistics | Medals

### TEST4U Results

Date: All Product: All Software: All Module: All Syllabus: All Subcategory: All

S/N	Path	Subcategory	Score	Duration	Date
1	DEMO \ Microsoft \ Internet \ TEST4U	DEMO Internet \ DEMO Internet Explorer	100.00%	02:07	16/01/2014 13:22
2	DEMO \ Microsoft \ Internet \ TEST4U	DEMO Internet \ DEMO Internet Explorer	6.67%	00:50	16/01/2014 13:17
3	DEMO \ Microsoft \ Windows \ TEST4U	DEMO Microsoft Windows \ DEMO Microsoft Windows	100.00%	02:58	16/01/2014 13:00
4	DEMO \ Microsoft \ Internet \ TEST4U	DEMO Internet \ DEMO Internet Explorer	100.00%	02:53	16/01/2014 11:12
5	DEMO \ Microsoft \ Windows \ TEST4U	DEMO Microsoft Windows \ DEMO Microsoft Windows	93.33%	04:38	16/01/2014 11:00
6	DEMO \ Microsoft \ Internet \ TEST4U	DEMO Internet \ DEMO Internet Explorer	0.00%	00:42	16/01/2014 10:47


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## Student's Questions

The teacher can see and answer the student's inquiries, about specific training questions in TEST4U.



[ Studies Computer ] Logout
 

Institution: Computer Studies (Teacher)



Admin stats
 Per unit


test4u.eu Homepage
 Admin Homepage
 User Management
 Calendar
 Classes
 Classrooms and PCs
 Question queries
 Question reports
 Downloads
 Contact

View

### Question queries

Full name
 ID
 All
 All


S/N	Full name	Date	ID	Question text	Query	Reply date
1	Goutoudis George	01/04/2014 11:46	115	Delete the tab stops and the tab characters from the first 3 lines of the document.	I did not understand the question	 Reply
2	Goutoudis George	01/04/2014 11:38	406	Move the tab stop of the first paragraph to 4" (varying 0.1").	What varying 0.1 means?	01/04/2014 11:48
<b>Answer from: Computer Studies</b> I believe it to be self explanatory...						
3	Goutoudis George	01/04/2014 11:37	405	Insert a tab stop on the first line of the document with left alignment on the 4" using the bullet leader (2).	I cannot find the bullet leader (2)	 Reply




 50

## Question Reports

### Constant review of Questions by the TEST4U support Team

- Each user (student, teacher) can submit a report to the TEST4U support team concerning a problem spotted at a question.


[ kornilios ] Logout

[test4u.eu Homepage](#)
[Admin Homepage](#)
[e-shop](#)
[Statistics](#)
[Question queries](#)
[Question reports](#)
[Downloads](#)
[Contact](#)

View

S/N	Date	ID	Question text	Comment	Reply date
1	14/03/2014 09:50	204	Move the text 888 Vas.Olgas under the text Thessaloniki 54645	The question is not working properly	14/03/2014 09:50
<b>Reply:</b> Thank you. We fixed it.					
2	14/03/2014 09:03	205	Delete the first line of the document	I believe the question is not working.	14/03/2014 09:04
<b>Reply:</b> Thank you for your comment. We checked the question and could not find any problems with it.					
3	14/03/2014 09:01	204	Move the text 888 Vas.Olgas under the text Thessaloniki 54645	The video-solution of the question is wrong.	14/03/2014 09:04

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## Student's management

### Four types of TEST4U users

- There are four types of users at TEST4U:
  - Students
  - Teachers
  - Secretaries
  - Administrators

[ Studies Computer ] Logout Institution: Computer Studies (Administrator)

Reports Commercials SMS Restrict use Evaluations Downloads web4u Contact API

test4u.eu Admin User Management Calendar Classes Classrooms and PCs e-shop Question sets Question creation Question queries

Add User | Find User | Import users from file

**Search**

Search %

S/N	Username	First name	Last name	User role
1	✗ class_a	Computer	Studies	Administrator
2	✗ student01	George	Goutoudis	User/Student
3	✗ student02	Stelios	Lampropoulos	User/Student
4	✗ student03	Teo	Sholes	User/Student
5	✗ student04	John	Amber	User/Student
6	✗ teacher01	Jack	Baniels	Teacher

50

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## Class management

Add, delete and edit your classes.

The screenshot displays the 'TEST 4U' interface for class management. At the top, there's a navigation bar with various menu items: Reports, Commercials, SMS, Restrict use, Evaluations, Downloads, web4u, Contact, API, test4u.eu Homepage, Admin Homepage, User Management, Calendar, **Classes**, Classrooms and PCs, e-shop, Question sets, Question creation, and Question queries. The 'Classes' menu item is currently selected and highlighted in orange. Below the navigation bar, there's a sub-menu with 'Add class | View | Courses'. A search bar labeled 'Search classes' is present, with a search icon and a placeholder text '%'. Below the search bar, there's a table with the following data:

S/N	Class name	Start Date	End Date	Class Type	Hours
1	Class1	03/03/2014	03/03/2015	Class	600

At the bottom of the page, there's a footer with links: POLICY | TERMS OF USE | ABOUT | CONTACT | PRESS, the address: Pindou 6, 55132 Thessaloniki, Greece, and the copyright notice: copyright © 2003 - 2014 infolearn.

## Classroom and Computer management

Add, delete, and edit the computers of each class.

The screenshot displays the TEST 4U web application interface. At the top left is the TEST 4U logo. The top navigation bar includes links for Reports, Commercials, SMS, Restrict use, Evaluations, Downloads, web4u, Contact, and API. Below this is a secondary navigation bar with links for test4u.eu Homepage, Admin Homepage, User Management, Calendar, Classes, Classrooms and PCs (highlighted), e-shop, Question sets, Question creation, and Question queries. The main content area is titled 'Classrooms' and features a table with three columns: S/N, Classroom, and Pcs. The table contains three rows of data. To the right of the table is a link to 'Add classroom'. The footer contains links for POLICY, TERMS OF USE, ABOUT, CONTACT, and PRESS, along with the address 'Pindou 6, 55132 Thessaloniki, Greece' and the copyright notice 'copyright © 2003 - 2014 infolearn'.

S/N		Classroom	Pcs
1		A1	3
2		A2	4
3		B1	3

## Add Questions

### Add your own questions on your own!

The module "Question creation" allows you to enter your own questions.

These questions can be

- Multiple choice type
- Matching type
- Text input type questions.

[ Studies Computer ] Logout Institution: Computer Studies (Administrator)

Reports Commercials SMS Restrict use Evaluations Downloads web4u Contact API

test4u.eu Homepage Admin Homepage User Management Calendar Classes Classrooms and PCs e-shop Question sets **Question creation** Question queries

View | Add

### Question creation

Question type	Multiple choice		
Question points	1		
Enabled	<input checked="" type="checkbox"/>		
Question picture	Select		
Question text			
Explanation of correct answer <small>(will appear in case the student answers incorrectly)</small>			

Correct			Picture
<input type="checkbox"/>	1st choice		Select
<input type="checkbox"/>	2nd choice		Select

## Create your own tests

The module "Question sets" allows you to create your custom Questions Sets

- Select some of the existing questions.
- Useful when you need to train our staff or examine your candidates on specific subjects.

The screenshot displays the TEST 4U web application interface. At the top, there is a navigation bar with the TEST 4U logo and the text 'TESTING - TRAINING EVALUATION PLATFORM'. Below the logo, there are links for '[ Studies Computer ]' and 'Logout'. On the right, there is a language selector and an 'Institution: Computer Studies (Administrator)' dropdown menu. The main navigation area contains several tabs: Reports, Commercials, SMS, Restrict use, Evaluations, Downloads, web4u, Contact, API, test4u.eu Homepage, Admin Homepage, User Management, Calendar, Classes, Classrooms and PCs, e-shop, **Question sets** (highlighted), Question creation, and Question queries. Below the tabs, there is an orange bar with 'View' and 'Add' links. The main content area is titled 'Question sets' and features a filter section with dropdown menus for Product (All), Software (All), Module (All), Syllabus (All), and Status (All), along with a funnel icon. Below the filters is a table with the following columns: S/N, Set name, Product, Software, Module, Syllabus, Enabled, Add date, and Questions. The table contains one row with the following data: S/N 1, Set name 'Word' (with a red 'X' icon), Product BASIC, Software Microsoft, Module Word, Syllabus TEST4U, Enabled (checked), Add date 04/03/2014 04:56, and Questions 0. At the bottom of the table, there is a dropdown menu set to 50. The footer contains links for POLICY, TERMS OF USE, ABOUT, CONTACT, and PRESS, along with the address 'Pindou 6, 55132 Thessaloniki, Greece' and the copyright notice 'copyright © 2003 - 2014 infolearn'.

TEST 4U  
 TESTING - TRAINING  
 EVALUATION PLATFORM

[ Studies Computer ] Logout

Institution: Computer Studies (Administrator)

Reports Commercials SMS Restrict use Evaluations Downloads web4u Contact API  
 test4u.eu Homepage Admin Homepage User Management Calendar Classes Classrooms and PCs e-shop **Question sets** Question creation Question queries

View | Add

**Question sets**

Product Software Module Syllabus Status  
 All All All All All

S/N	Set name	Product	Software	Module	Syllabus	Enabled	Add date	Questions
1	Word	BASIC	Microsoft	Word	TEST4U		04/03/2014 04:56	0

50

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## API

Through TEST4U API you can have access to most of test4u.eu data in order to connect your own application with TEST4U platform.

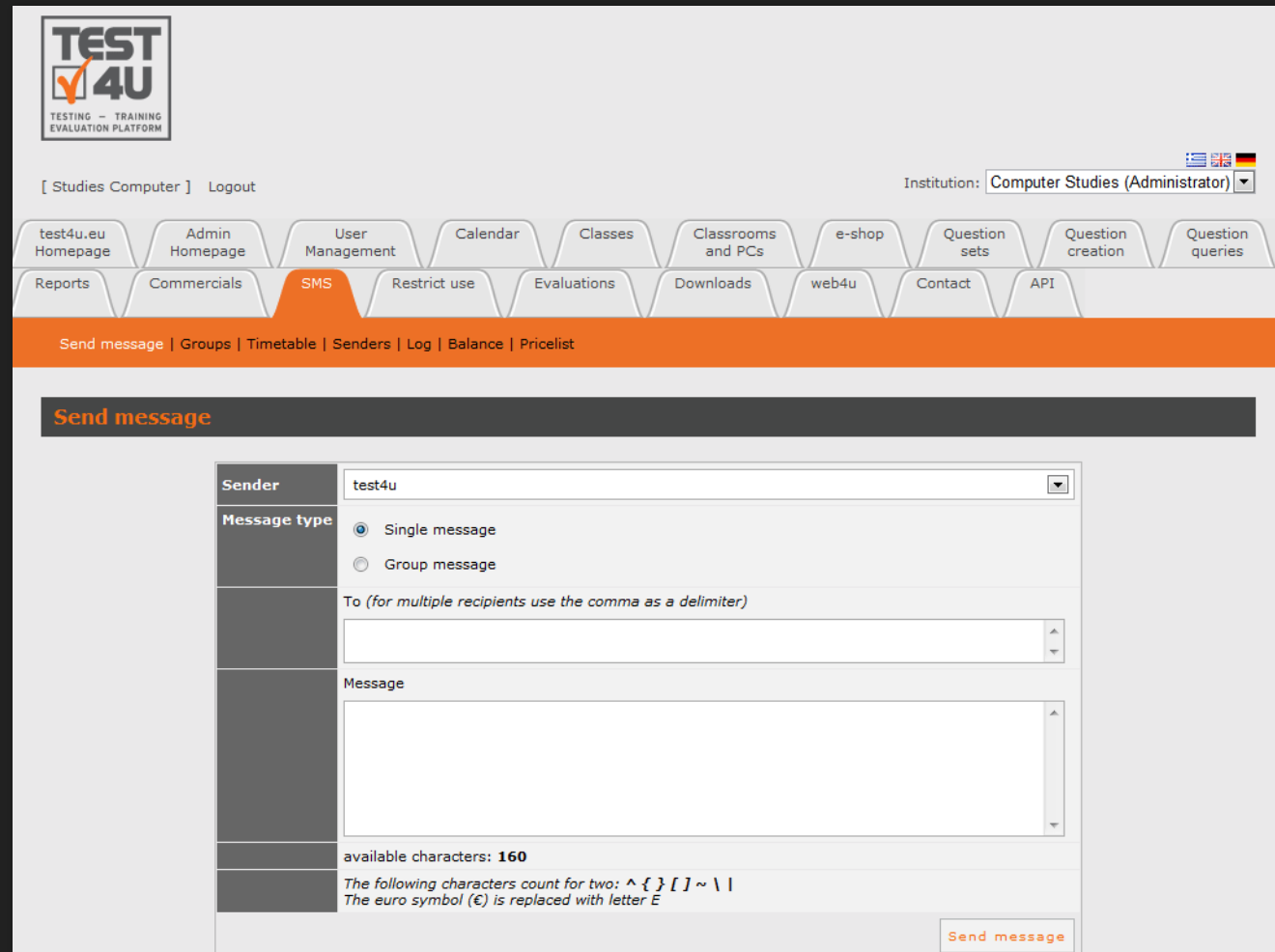
The screenshot displays the TEST4U web interface. At the top left is the TEST4U logo. To its right, the text "[ Studies Computer ] Logout" is visible. Further right, the "Institution:" dropdown menu is set to "Computer Studies (Administrator)". Below this is a navigation bar with buttons for: test4u.eu Homepage, Admin Homepage, User Management, Calendar, Classes, Classrooms and PCs, e-shop, Question sets, Question creation, Question queries, Reports, Commercials, SMS, Restrict use, Evaluations, Downloads, web4u, Contact, and API (which is highlighted). Below the navigation bar is an orange banner with links: API Access | Documentation | TEST4U Commands. The main content area has a dark header with "API Access" in orange. Below this is a green message box stating "Access to the API is enabled." and "Click here to disable it." Below the message box is a "Set / Change Password." form with a "Password" input field and a "Set / Change" button. At the bottom of the page is a dark footer with links: POLICY | TERMS OF USE | ABOUT | CONTACT | PRESS, the address "Pindou 6, 55132 Thessaloniki, Greece", and the copyright notice "copyright © 2003 - 2014 infolearn".



## Send SMS

The "SMS" module allows you to send SMA

- Create Contact lists
- Brief i.e. all the teachers of your school at once.
- Set a timetable for SMS sending.
- Automatically send SMS to your students on their birthday and on holidays such as Christmas, New Year.
- Send SMS to all of your students, or just the ones attending a class at the time being.



TEST 4U  
TESTING – TRAINING  
EVALUATION PLATFORM

[ Studies Computer ] Logout

Institution: Computer Studies (Administrator)

test4u.eu Homepage Admin Homepage User Management Calendar Classes Classrooms and PCs e-shop Question sets Question creation Question queries

Reports Commercials **SMS** Restrict use Evaluations Downloads web4u Contact API

Send message | Groups | Timetable | Senders | Log | Balance | Pricelist

### Send message

Sender	test4u
Message type	<input checked="" type="radio"/> Single message <input type="radio"/> Group message
To (for multiple recipients use the comma as a delimiter)	
Message	
available characters:	160
The following characters count for two: ^ { } [ ] ~ \   The euro symbol (€) is replaced with letter E	
Send message	

## Restriction of Use

The module "Restrict Use" allows you to restrict the use of TEST4U by your students to specific computers (e.g. your school computers).

The screenshot displays the 'Restrict use' module in the TEST4U system. At the top, the TEST4U logo and navigation menu are visible. The 'Restrict use' option is selected in the menu. Below the menu, a green banner indicates that 'Restrict use for TEST4U is on' and provides a link to turn it off. An 'Add IP address' form is present, showing an IP address of 10.1.1.119. Below this, a table lists the restricted IP addresses.

S/N	IP Address	Update Date	Updated through	Added by
1	✗ 10.1.1.135	05/03/2014 03:19:28	Admin Web Panel	Studies Computer

At the bottom of the page, there is a footer with links to POLICY, TERMS OF USE, ABOUT, CONTACT, and PRESS, along with the address: Pindou 6, 55132 Thessaloniki, Greece.

## Evaluation

Evaluation is a process which allows you to:

- Evaluate candidates
- Evaluate existing employees

The module "Evaluation" enables the evaluation option.

Each candidate receives an **e-mail** about a test with questions and exercises at the contact details that you have entered. This is how you can evaluate many candidates in a short period of time.

Enter the candidate's contact information and the evaluation platform TEST4U sends you the password for each candidate.

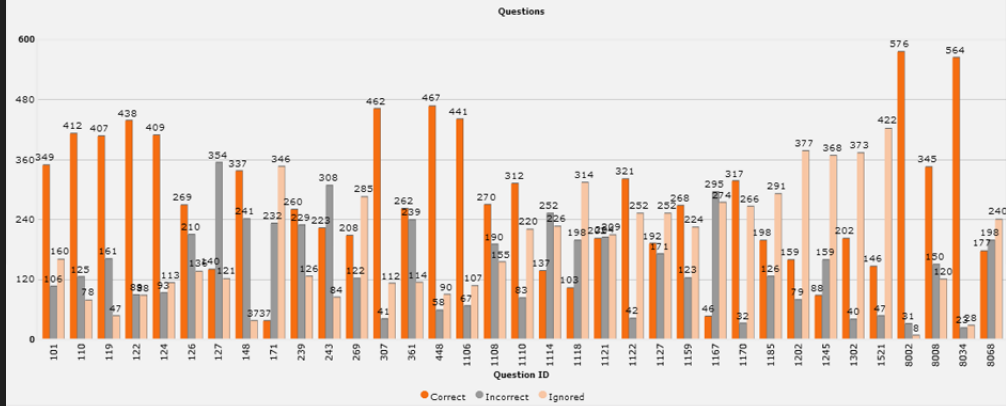
The screenshot displays the TEST4U web application interface. At the top, there is a navigation bar with the TEST4U logo and a language selector. Below the navigation bar, a menu of buttons is visible, with 'Evaluations' highlighted in orange. The main content area features a 'New evaluation' button and a message: 'Learn how you can evaluate your candidates using custom made questions!'. Below this, a table titled 'TEST4U' lists evaluation details.

S/N	Evaluation title	Date	Question set	Candidates	Invitations	Completed tests	Test results	Reports
1	TEST4U <a href="#">Edit</a>	Create date 05/03/2014 Expire date 05/03/2014	<a href="#">Categories of questions</a> <a href="#">Edit set</a>	⊕ 1	<a href="#">Send</a>	0/0		

At the bottom of the page, there is a footer with links: POLICY | TERMS OF USE | ABOUT | CONTACT | PRESS, and the address: Pindou 6, 55132 Thessaloniki, Greece.

## Evaluation

### Graphs



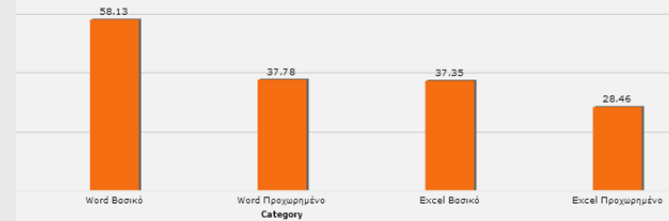
16	269	The current document is already set as the main document of Mail Merging and is already linked to the source data file. Complete the Mail Merge to a new document for all merging records.	01:04	✗
17	307	Apply the square wrapping style to the image of the document.	01:24	✗
18	361	Print the first 4 pages in 3 copies displaying 2 pages per sheet.	01:45	✓
19	448	Apply numbering to the text Chapter One to Chapter Three.	00:15	✓
20	1106	Enter a function in cell C9 of the SALES worksheet to return the sum of the cell range C5:C8.	00:35	✓
21	1108	Enter a formula in cell C10 that subtracts the value in cell C5 from the value in cell C9.	00:00	!
22	1110	Enter a function in cell C15 to return the word DELTA, if the content of cell C5 is equal to the content of cell C14; otherwise the formula should return the word other.	00:00	!

Wrong Answer

Correct Answer

Ignored Question

### Percentage



	Windows	Word Βασικό	Word Προχωρημένο	Excel Βασικό	Excel Προχωρημένο	Notes	More
1	93.18%	100.00%	100.00%	75.00%	90.91%	100.00%	
2	Christina	93.18%	100.00%	100.00%	75.00%	90.91%	100.00%
3	Polixeni	93.18%	100.00%	100.00%	75.00%	90.91%	100.00%
4	Anastasia	92.36%	100.00%	100.00%	100.00%	81.82%	80.00%
5	HC - Kiriaki	92.00%	100.00%	100.00%	100.00%	60.00%	
6	Giorgos	91.68%	100.00%	100.00%	87.50%	90.91%	80.00%
7	Konstantina	91.00%	100.00%	100.00%	75.00%	100.00%	80.00%

## Calendar

Calendar displays the name of the students who have their birthday. You can use this reminder to wish them "Happy Birthday".

**TEST 4U**  
 TESTING - TRAINING  
 EVALUATION PLATFORM

[ Studies Computer ] Logout

Institution: Computer Studies (Administrator)

Reports Commercials SMS Restrict use Evaluations Downloads web4u Contact API

test4u.eu Homepage Admin Homepage User Management **Calendar** Classes Classrooms and PCs e-shop Question sets Question creation Question queries

View

**March 2014** Today < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
23	24	25	26	27	28	1
2	3	4	5 Birthday (1)	6 Birthday (1)	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22

## Reports – Graphs

Login to <http://www.test4u.eu> to access the reports.

Reports provide you with some basic management information of your school.

You can see:

- the students who are logged in
- the time consumption for each of them and each module
- the tests performed at the school
- other interesting graphs

Time usage   Online users on TEST4U   Online users on cert4u   Tests on TEST4U   Video on cert4u   Time assignments   Graphs						
Assignment history						
A/A	Assigned To	Product	Add date	From	To	Duration
1	Vasilakopoulos Grigoris (grigorisy)	TEST4U Microsoft Windows - (DE)	09/10/2013 14:57:56	09/10/2013	22/10/2013	10:00:00
2	Vasilakopoulos Grigoris (grigorisy)	TEST4U Microsoft Word - (DE)	09/10/2013 14:57:41	09/10/2013	09/10/2013	05:00:00
3	Reizi Nansy (nansyr)	TEST4U Microsoft Word - (DE)	09/10/2013 14:57:23	09/10/2013	30/10/2013	04:00:00
4	Gioxis Vagelis (vagelisg)	TEST4U Microsoft Windows - (DE)	09/10/2013 10:29:17	09/10/2013	09/10/2013	05:00:00
5	Gioxis Vagelis (vagelisg)	TEST4U OpenOffice Writer - (DE)	04/10/2013 15:39:04	04/10/2013	04/10/2014	02:00:00
6	Gioxis Vagelis (vagelisg)	TEST4U OpenOffice Calc - (DE)	04/10/2013 15:38:59	04/10/2013	04/10/2014	03:00:00
7	Gioxis Vagelis (vagelisg)	TEST4U Microsoft Word - (DE)	04/10/2013 15:38:54	04/10/2013	04/10/2014	04:00:00
8	Gioxis Vagelis (vagelisg)	TEST4U Microsoft Windows - (DE)	04/10/2013 15:38:49	04/10/2013	04/10/2014	05:00:00
9	Gioxis Vagelis (vagelisg)	TEST4U Microsoft Excel - (DE)	04/10/2013 15:38:42	04/10/2013	04/10/2014	06:00:00

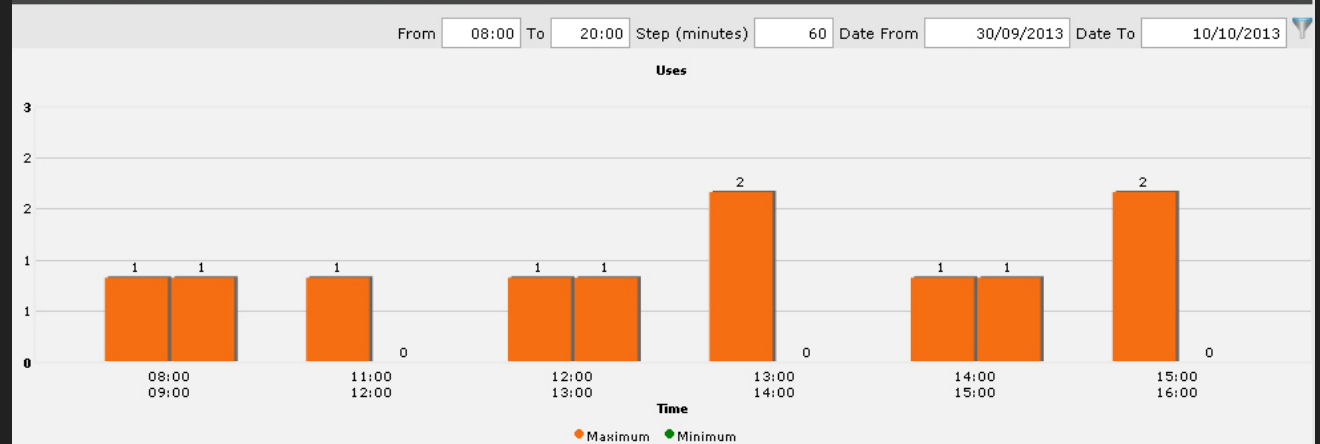
## Reports – Graphs

[Time usage](#) | [Online users on TEST4U](#) | [Online users on cert4u](#) | [Tests on TEST4U](#) | [Video on cert4u](#) | [Time assignments](#) | [Graphs](#)

### Assignment history

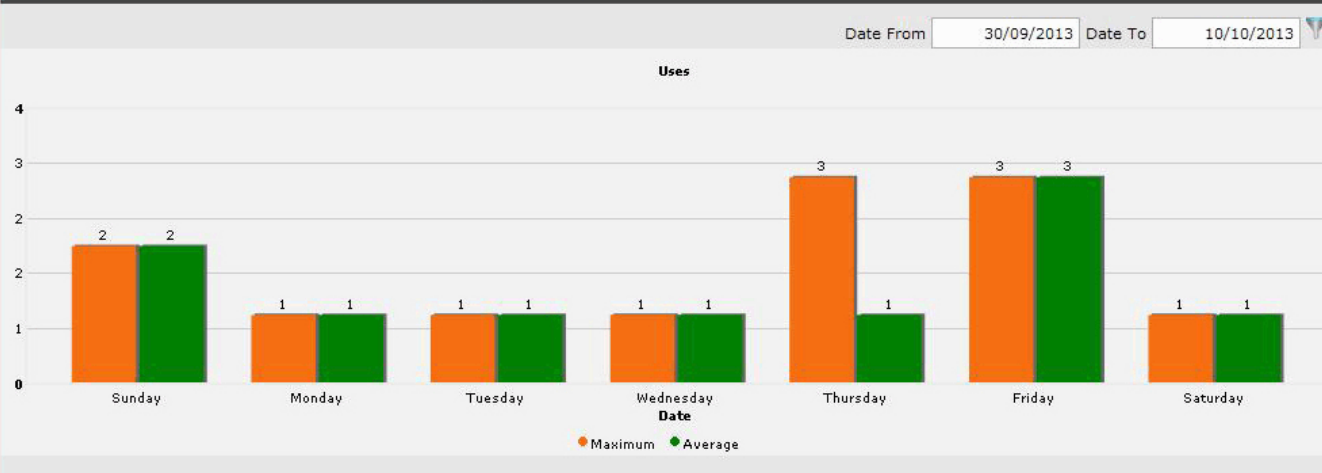
A/A	Assigned To	Product	Add date	From	To	Duration
1	Vasilakopoulos Grigoris (grigorisv)	TEST4U Microsoft Windows - (DE)	09/10/2013 14:57:56	09/10/2013	22/10/2013	10:00:00
2	Vasilakopoulos Grigoris (grigorisv)	TEST4U Microsoft Word - (DE)	09/10/2013 14:57:41	09/10/2013	09/10/2013	05:00:00
3	Reizi Nansy (nansyr)	TEST4U Microsoft Word - (DE)	09/10/2013 14:57:23	09/10/2013	30/10/2013	04:00:00
4	Gioxis Vagelis (vagelisg)	TEST4U Microsoft Windows - (DE)	09/10/2013 10:29:17	09/10/2013	09/10/2013	05:00:00
5	Gioxis Vagelis (vagelisg)	TEST4U OpenOffice Writer - (DE)	04/10/2013 15:39:04	04/10/2013	04/10/2014	02:00:00
6	Gioxis Vagelis (vagelisg)	TEST4U OpenOffice Calc - (DE)	04/10/2013 15:38:59	04/10/2013	04/10/2014	03:00:00
7	Gioxis Vagelis (vagelisg)	TEST4U Microsoft Word - (DE)	04/10/2013 15:38:54	04/10/2013	04/10/2014	04:00:00
8	Gioxis Vagelis (vagelisg)	TEST4U Microsoft Windows - (DE)	04/10/2013 15:38:49	04/10/2013	04/10/2014	05:00:00
9	Gioxis Vagelis (vagelisg)	TEST4U Microsoft Excel - (DE)	04/10/2013 15:38:42	04/10/2013	04/10/2014	06:00:00

### TEST4U usage: max - min students per hour

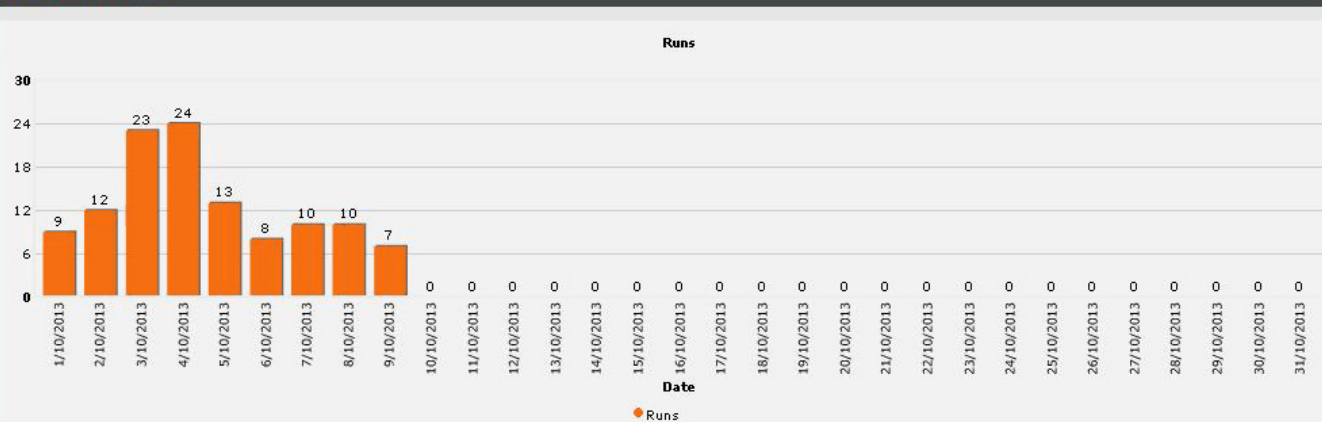


## Reports – Graphs

TEST4U usage: max - average students per day



TEST4U runs





## Commercials

TEST4U disposes the module "Commercials" which can be used in order to display advertisements to your students during the test.

It is completely customizable as to how often and which students will see these advertisements.

The screenshot displays the 'Commercials' module in the TEST4U system. At the top, there's a navigation bar with various options like 'test4u.eu Homepage', 'Admin Homepage', 'User Management', 'Calendar', 'Classes', 'Classrooms and PCs', 'e-shop', 'Question sets', 'Question creation', 'Question queries', 'Reports', 'Commercials' (active), 'SMS', 'Restrict use', 'Evaluations', 'Downloads', 'web4u', 'Contact', and 'API'. Below this, a table lists the current commercials.

S/N	Commercial	Add date	Photos	Preserve commercial	Project from	Project until	Enabled
1	TEST4U	05/03/2014 03:27	1	5	06/03/2014	30/03/2014	✓

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infolearn



more at: [www.test4u.eu](http://www.test4u.eu)